

MINUTES
TRANSPORTATION ASSET MANAGEMENT COUNCIL
December 10th, 2003
MDOT Secondary Center
7575 Crowner Drive
Lansing, Michigan

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chairman
Aaron Hopper, Member
Bill McEntee, Member
Jerry Richards, Member
Rob Surber, Member
Pat Lockwood, Commission Advisor

Thomas Wieczorek, Vice Chairman
John Kolessar, Member
Susan Mortel, Member
Kirk Steudle, Member
Steve Warren, Member

Absent

Richard Deuell, Member

Staff Present

Rick Lilly, Bureau of Transportation Planning
Ron Vibbert, Bureau of Transportation Planning
Gil Chesbro, Bureau of Transportation Planning
Brad Winkler, Bureau of Transportation Planning

Call to Order

Chairman Palombo called the meeting to order at 8:05am.

Approval of the November 5th, 2003 Council Minutes

Vice Chair Wieczorek moved for the approval of the November 5th, 2003, meeting minutes and was supported by Mr. Hopper. The minutes were unanimously approved as presented.

Correspondence and Announcements

Ms. Lockwood announced that the State Transportation Commission will be holding a workshop on December 11th at 10:00am; the topic will be the 5-Year Plan. They hope to have discussion and input during this work session. Also, there will be no formal State Transportation Commission meeting during the month of December.

Mr. Lilly asked that a motion be made to appoint the CGI representative to the Data Management Committee and the Strategic Analysis Committee. Also, Mr. Lilly asked that our new member, Mr. Richards, be appointed to the Strategic Analysis Committee. Vice Chair Wieczorek moved for the approval of new assignments and was supported by Mr. Hopper. This motion was unanimously approved.

Mr. Lilly also announced that the Administrative Outreach Committee and the Data Management Committee will meet on January 7th at 10:30am at the Aeronautics Building. The regularly scheduled Asset Management Council meeting will be held afterwards at the same location.

Mr. Lilly noted that Mr. John Daly of the Genesee County Road Commission asked the Council to review his pilot project proposal based on our criteria. The council at this time has not yet formally developed the criteria as planned. Therefore, we will not be accepting proposals for pilot projects at this time. Chairman Palombo added that the Council needs to set a direction as to what we want to have accomplished, get a procedure in place, and then solicit to everyone. Mr. Palombo suggested writing a letter to the three persons who submitted proposals explaining our reasons for not accepting them.

Monthly Reports

Mr. Lilly updated the Council on the Multi-Year Program. Staff has put all of the Multi-Year Program reports into one database. However, there is still missing information on several of the reports that have been received. The data now needs to be reviewed by the Data Committee to fill in some of the gaps (in particular the improvement category). The Data Committee also needs to review the form to determine what format it should be in. Mr. Lilly added that after we clean up the database we will make it available on the web site.

Mr. Lilly also reported that Commission Audit is still reviewing the contract for our Data Agency, CGI. Mr. Lilly, Mr. Vibbert, Mr. Surber (CGI), and Mr. Swanson (CGI) will be meeting soon to go over the actual budget and develop costs to take to the Ad Board January meeting.

Update on Data Collection

Mr. Chesbro provided the Council with a presentation containing a summary of the initial PASER data collection figures. The presentation included a brief timeline of our progress during the data collection. Mr. Chesbro also provided the Council with the initial figures and some statistical analyses along with several maps.

Mr. Lilly noted that we will be able to do some comparisons and analyses with the PASER data and the recently released Sufficiency data. Mr. Vibbert would like to run the figures through D-TIMS CT and Mr. McNich would like to analyze the data in RoadSoft. We intend to have some of these analyses prepared for the January Council meeting. Furthermore, Mr. Lilly announced that he would like to go to several locations around the State and the Commission to present the PASER data and get comments and feedback. Mr. Warren asked that the Council be involved in the preparation of this presentation. Chairman Palombo suggested preparing the outline during the January Council meeting. Also, he suggested e-mailing the actual presentation to the council members before we present it to the Commission. Chairman Palombo also suggested that the council members think about what we need / want to do with the data and send your suggestions to Mr. Lilly before the January Council meeting.

Adjournment and Final Comments

Chairman Palombo asked if there were any public comments. There were no public comments made. The meeting was adjourned at 9:00am.

Commission Advisor